

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**TUESDAY, FEBRUARY 16, 2016**

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### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr, presiding. Seven (7) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Lee Barrick, Secretary; Todd Deihl, Bob Kanc, Kingsley Blasco, and William Piper.

Absent : Richard Roush and David Gutshall

\*Others in attendance: Richard W. Fry, Superintendent; Kevin Roberts, Assistant Superintendent; Richard Kerr, Business Manager; Brandie Shatto, Director of Educational Technology; and Carol Frace, Board Minutes.

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

### **III. APPROVAL OF THE FEBRUARY 1, 2016 REGULAR BOARD MEETING MINUTES, THE FEBRUARY 1, 2016 BUILDING AND PROPERTY MEETING MINUTES AND THE FEBRUARY 1, 2016 COMMITTEE OF THE WHOLE MEETING MINUTES.**

Motion by Kanc, seconded by Barrick for approval of the February 1, 2016 Building and Property Meeting Minutes, the February 1, 2016 Committee of the Whole of the Meeting Minutes; and the February 1, 2016 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Piper, Kanc, Blasco, and Deihl. Motion carried unanimously. 7 – 0

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**IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS**

No report was offered.

**V. PAYMENT OF BILLS**

General Fund	\$ 1,091,207.91
Capital Projects	\$ 32,226.01
Cafeteria Fund	\$ 189,988.29
Student Activities	<u>\$ 8,215.18</u>
<b>Total</b>	<b>\$ 1,321,637.39</b>

Motion by Swanson, seconded by Blasco for approval of General Fund, Capital Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Piper, Diehl, Kanc, and Blasco. Motion carried unanimously. 7 – 0

**Vi. TREASURER’S FUND REPORT**

General Fund	\$ 20,299,682.16
Capital Projects	\$ 4,482,784.57
Cafeteria Fund	\$ 514,016.99
Student Activities	\$ 193,481.74
Stadium & Track	<u>\$ 3,004,783.06</u>
<b>Total</b>	<b>\$28,494,748.52</b>

The Treasurer’s Report showed balances as outlined above as of January 31, 2016. Motion by Swanson, seconded by Blasco for acceptance of the Treasurer’s Report. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Piper, Diehl, Kanc, and Blasco. Motion carried unanimously. 7 – 0

**VII. YTD GENERAL FUND REPORT AND YTD TAXES**

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax Report shows the monthly collections and cumulative collections and compares that to the two previous years.

**VIII. READING OF CORRESPONDENCE**

**IX. RECOGNITION OF VISITORS**

Alec Moul and Todd Moul.

**X. PUBLIC COMMENT PERIOD**

There was no public comment.

**XI. STRUCTURED PUBLIC COMMENT PERIOD**

**XII. OLD BUSINESS**

**XIII. NEW BUSINESS**

**A) PERSONNEL CONCERNS**

**(ACTION ITEM)**

1) **Resignation – Carol Madden**

Mrs. Carol Madden has submitted her resignation for the purpose of retirement as the High School Nurse, effective the end of the 2015-2016 school year.

The administration recommends that the Board of School Directors approve Mrs. Madden's resignation for the purpose of retirement as the High School Nurse, effective the end of the 2015-2016 school year.

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**XIII. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**2) Resignation – Mary Henry**

Ms. Mary Henry Mt. Rock Elementary School aide has communicated to the administration that she is resigning, retroactive to February 3, 2016.

The administration recommends that the Board of School Directors approve Ms. Henry's resignation as an aide at Mt. Rock Elementary School per her communication to administration, retroactive to February 3, 2016.

**(ACTION ITEM)**

**3) Resignation – Brad Shover**

Mr. Brad Shover has submitted his letter of resignation as Head Baseball Coach, retroactive to February 1, 2016.

The administration recommends that the Board of School Directors approve Mr. Shover's resignation as a Head Baseball Coach, retroactive to February 1, 2016.

**(ACTION ITEM)**

**4) Resignation – Michael Cook**

Mr. Michael Cook has submitted his letter of resignation as Assistant Baseball Coach, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Cook's resignation as an Assistant Baseball Coach, effective immediately.

**(ACTION ITEM)**

**5) Resignation – Dayna Gipe**

Ms. Dayna Gipe has submitted her letter of resignation as Assistant and Junior Varsity Cheerleader Coach, retroactive to February 4, 2016.

The administration recommends that the Board of School Directors approve Ms. Gipe's resignation as Assistant and Junior Varsity Cheerleader Coach, retroactive to February 4, 2016.

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**XIII. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**6) Coaching Recommendation**

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as a coach for the 2015-2016 school year.

**Macaulay Soto - Junior High Girls Soccer Coach**

The administration recommends that the Board of School Directors approve the appointment of the above listed coach as presented.

**(ACTION ITEM)**

**7) Source4Teachers – Long-Term Substitute**

The administration requests permission to move forward with the recommendation of Ms. Nicole Hocker for a long-term substitute position with Source4Teachers, the District substitute teaching contractor.

Ms. Hocker will be replacing Mrs. Alison Brown, Grade 6 Science teacher who will be on child-rearing leave of absence from approximately March 15, 2016 through approximately June 3, 2016.

**(ACTION ITEM)**

**8) Source4Teachers – Long-Term Substitute**

The administration requests permission to move forward with the recommendation of Ms. Kyna Morgan for a long-term substitute position with Source4Teachers, the District substitute teaching contractor.

Ms. Morgan will be replacing Mrs. Therese Bukousky, Grade 7 Science teacher who will be on child-rearing leave of absence from approximately April 20, 2016 through approximately January 19, 2017.

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**XIII. NEW BUSINESS (. . . .continued)**

**(ACTION ITEM)**

**9) Approval of Proposed Wage Adjustments**

The administration would like to recommend wage adjustments to the Oak Flat Elementary School MDS Aides due to the difficult physical challenges they face each day working with the District's neediest students. Below are the proposed adjustments for Oak Flat Elementary School MDS Aides.

<b>Staff</b>	<b>Current Wage</b>	<b>Proposed Wage</b>
Kim Krause	\$11.13	\$12.38
Joan Ellis	\$10.40	\$11.57
Theresa Stum	\$13.65	\$15.01
Vicki Parrish	\$13.65	\$15.01
Courtney Marchut	\$10.40	\$11.57
Lisa Bowermaster	\$10.40	\$11.57
Aurora Lehman	\$13.65	\$15.01
Kathryn Madorsky	\$10.40	\$11.57
Heather Arey	\$10.40	\$11.57

The administration recommends the Board of School Directors approve the wage adjustments for the individuals listed, retroactive to January 4, 2016.

**(ACTION ITEM)**

**10) Additional Bus Driver**

**John Bolen, Sr.**

The administration recommends that the Board of School Directors approve the additional bus driver listed for the 2015-2016 school year as presented.

**(ACTION ITEM)**

**11) Substitute Aide Approval**

The administration would like to recommend Ms. Jenna Hoffman to the 2015-2016 substitute aide list.

The administration recommends that the Board of School Directors approve Ms. Jenna Hoffman to the substitute aide list as presented.

**VOTE ON XI., NEW BUSINESS, A-1 – A-11, PERSONNEL CONCERNS**

Motion by Blasco, seconded by Swanson to combine and approve Items A-1 through A-11 as outlined and recommended above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Piper, Kanc, Deihl, and Blasco. Motion carried unanimously. 7 – 0

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**XIII. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**B) Credit Pay**

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

**Courtney Wiser    \$1,395.00**

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Swanson, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Piper, Kanc, Deihl, and Blasco. Motion carried unanimously. 7 – 0

**(ACTION ITEM)**

**C) Approval of Construction Payment**

The District received the following payment applications for ongoing projects. Copies of the payment requests are included with the agenda.

<b>Project</b>	<b>Contractor</b>	<b>Payment</b>	<b>Balance</b>
Stadium Project	WCE	\$4,045.50	\$ 32,160.75
Pedestrian Transp. Imp.	Michael Baker, Int.	\$27,511.26	\$115,562.38

The administration recommends the Board of School Directors approve the payment of \$4,045.50 to Wolf Consulting Engineers, LLC and \$27,511.26 to Michael Baker International, from the Capital Project Fund.

Motion by Barrick, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Piper, Kanc, and Deihl. Voting No: Blasco. Motion carried. 6 - 1

**(ACTION ITEM)**

**D) Approval of the Proposed 2016-2017 School District Calendar**

The administration drafted a proposed school district calendar for the 2016-2017 school year, and copies of the proposed calendar were provided to the Board of School Directors at the February 1, 2016 Board meeting as an information item.

The administration recommends that the Board of School Directors approve the proposed 2016-2017 school district calendar as presented.

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### XIII. NEW BUSINESS (. . .continued)

Motion by Blasco, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Piper, Kanc, Deihl, and Blasco. Motion carried unanimously. 7 – 0

Mr. Fry informed the Board of School Directors that the new calendar is very similar to this year's calendar. We did build in an additional snow day. We have a little more flexibility as far as inclement weather.

**(INFORMATION ITEM)**

#### E) **Proposed Updated 2016-2022 Strategic Plan**

Mr. Kevin Roberts, Assistant Superintendent, and the District Improvement Committee, have updated and prepared the proposed 2016-2022 Strategic Plan. A copy of the 2016-2022 Strategic Plan is included with the agenda. This is a Board information item.

Mr. Kanc stated one thing he would like to have considered for the inclusion of the enlistment of all the groups to help accomplish the mission of shaping the future one student at a time. I think we need to include families. We are asking for everyone's help. The parents have the most vested interest in their child and the most ability to really be able to fortify any group effort to succeed with that mission.

**(INFORMATION ITEM)**

#### F) **Proposed Contract with Questeq**

The administration is working with Questeq to finalize an agreement for approval at the March 7, 2016 Board Meeting. A copy of the current draft is attached.

Mr. Fry stated we are still working on it. We had a conference call this morning. We continue to discuss terms of the contract. We continue to look at the personnel portion of this. We are doing another district visit to a client on Friday. I feel very comfortable with things. The solicitor has reviewed things. Please look over this and share with us any comments.

### IX. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.



**X. COMMITTEE REPORTS**

**A. District Improvement Committee – Mr. Kanc**

No meeting was conducted and no report was offered.

**B. Athletic Committee – Mr. Swanson, Mr. Deihl, Mr. Gutshall**

No meeting was conducted and no report was offered.

**C. Vocational-Technical School – Mr. Wolf, Mr. Piper**

No meeting was conducted and no report was offered.

**D. Buildings and Property Committee – Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall**

I move to accept the following bids at the price shown for the Stadium Renovation Project.

General Construction	eci Construction, Inc.	\$1,402,500
HVAC	MidState Mechanical & Electrical, LLC	\$144,900
Plumbing	Carl E. Frantz, Inc	\$239,900
Electrical	Ellsworth Electric, Inc.	\$230,300

In addition, Wolf Consulting Engineer is authorized to prepare contracts in accordance with the winning bids and the administration is authorized to sign them pending solicitor review.

Motion by Barrick, seconded by Kanc to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Piper, Kanc, and Deihl. Voting No: Blasco. Motion carried. 6 – 1.

**E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall**

No meeting was conducted and no report was offered.

**F. South Central Trust – Mr. Blasco**

No meeting was conducted and no report was offered.

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### X. COMMITTEE REPORTS (...continued)

#### G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted and no report was offered.

#### H. Tax Collection Committee (TCC) – Mr. Wolf, Mr. Swanson

No meeting was conducted and no report was offered.

### XI. SUPERINTENDENT'S REPORT

1. **Winter Weather** - We have missed four days to date. Three days need to be made up. We have two days built into the calendar. From this date forward, it will be days tacked on to the end. The underclassman will have to come back after graduation from this point forward.
2. **Capital Project Review** – The building and property chairman met with the administration and this will be a topic of discussion at the March 7<sup>th</sup> meeting – the Capital Plan – Capital Project Review in conjunction with the roof work and elementary projects.
3. **Budget** – I am sure that you have read plenty. The best way to summarize this is to say it is beyond challenging. We truly have no idea. In front of you, you have a budget schedule of the finance committee meetings. This is truly guess work. When 38 percent of your budget comes from the state and there is no state budget, our budget becomes a line of guess work.
4. **ESSA** – Our president signed this in December. This bill is to give us more local control and flexibility. Much of the regulations from No Child Left Behind was from the Department of Education and the state board of education. This is an opportunity for relief. Much like the budget our legislators are not agreeing on much of anything. You will see some states move pretty quickly for relief from No Child Left Behind, mandated testing, teacher qualifications, teacher supervision and teacher evaluations. Based on my conversation, Pennsylvania will not be one of those states. It will be a very political process and take years.

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**XII. BUSINESS FROM THE FLOOR**

Mr. Kanc inquired about the unfortunate accident with the CV bus carrier. I understand the cameras were no working. Are the cameras pretty fail safe or can the kids turn them off? Is this a concern in our District?

Mr. Fry stated our children can't turn them off. I never heard of the temperature being able to affect the cameras. I will check and get back to you on this concern.

**XVI. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

There was no public comment regarding future Board agenda items.

**XVII. ADJOURNMENT**

Motion by Blasco, seconded by Barrick to adjourn the meeting to executive session to discuss personnel issues. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Kanc, Piper, Deihl and Blasco. Motion carried unanimously. 7 – 0

The meeting was adjourned at 8:20 PM.

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Robert Lee Barrick, Secretary

**NEXT SCHEDULED BOARD MEETING: Monday, March 7, 2016**